

**OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board**

SPECIAL MEETING MINUTES

Thursday, April 23, 2020

The Procurement Policy and Compliance Monitoring Board met in a special session on **Thursday, April 23, 2020 via conference call**

Karla Schreiber, Chairperson called the meeting to order at 4:31 p.m.

ROLL CALL

Board members present (3):

Springfield: Pam Blackorby, present
Tad Huskey, absent
Lisa Kaigh, absent

Chicago: Karla Schreiber, present
Jessica O’Leary, present

Other staff: Eileen Baumstark-Pratt, Acting SPO
Kathy Leiser

New Business

Purchase of Dell LapTops

Eileen Baumstark-Pratt, Acting SPO, stated the Chief Technology Officer has submitted a request to secure an additional (50) Dell Mobile laptops. The bureau is in need of additional laptops to accommodate the Covid19 shelter in place order. These devices will be utilized by Attorney General staff to carry out daily work responsibilities.

These devices will be purchased from Dell, under our master contract with Dell that was previously brought before the board on May 23, 2018. The total anticipated cost is \$57,000.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received.

Adjournment:

There being no further business to come before the PPCMB Board, Pam Blackorby moved and Jessica O’Leary seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Pam Blackorby, Jessica O'Leary, and Karla Schreiber

The meeting adjourned at 4:35 p.m.